|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ANNUAL GROUP PROPERTY / INVENTORY REPORT** | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | |  |
| Master Gardener  4-H | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | |  |
| **Date**  **Acquired** | | **Item Description**  **(Include serial number)** | | | **Dollar Value** | | | | **Storage**  **Location** | | | **Notes** | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | | | | | | | | | | | | | | |  |
| **Disposal Date** | | **Item Description** | | | **Proceeds** | | | | **Sold to** | | | **Notes** | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | |  | | |  | | | |  | | |  | | |  |
|  | | | | | | | | | | | | | | |  |
| We hereby certify that this is a correct list of equipment/inventory over $500 belonging to: | | | | | | | | | | | | | | |  |
|  | | | | | |  |  | | |  | | | | |  |
| Group Name | | | |  | |  |  | | |  | | | | |  |
|  | | | | | |  |  | | |  | | | | |  |
|  | | | | | |  |  | | | | | | | |  |
| Treasurer | | | | | |  | Date | | | | | | | |  |
|  | | | | | |  |  | | | | | | | |  |
|  | | | | | |  |  | | | | | | | |  |
|  | | | | | |  |  | | | | | | | |  |
| President | | | | | |  | Date | | | | | | | |  |
|  | | | | | |  |  | | | | | | | |  |
|  | Send to: | | Office of CFO  UACES  2301 South University Ave  Little Rock, AR 72204 | | | Complete within 60 days after financial year end and provide copy to County Extension Office. | | | | | | | | | |
|  |  | |  | | |  | |  | | |  | |  |  | |
|  |  | |  | | |  | |  | | |  | |  |  | |