



Media Manager

The Media Relations position was developed as a position to primarily oversee the publication of the annual County 76 calendar. This includes the coordination of the announcements associated with the gathering of photos from Master Gardeners across the state of Arkansas and submission of photos to the judges for the calendar. Additional responsibilities may include communications to the media, such as preparing articles, press kits, press releases and other content initiatives.

Newsletter Editor

The Newsletter Editor is responsible for the quarterly publication of the County 76 newsletter, *The Garden Voice*. The Editor will gather articles for each edition from the County 76 President, Project Chairs and Co/Chairs, and other submitters. Other content is determined either from a pro-forma format of content or request of the Executive Board. A draft of the newsletter is submitted to the President and Vice-President prior to publication for review and approval. The newsletter is distributed to membership through a Constant Contact notification with the URL on the uaex.edu website referenced.

Revised January 2021