



## Application for Advanced Training using Zoom

**Part One** (Submit at least 90 day before class)

**County:** \_\_\_\_\_ **Date(s):** \_\_\_\_\_

**Number of Participants:** \_\_\_\_\_ **Time of Class:** \_\_\_\_\_

**Location of Training:** ZOOM

**Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Topic:** \_\_\_\_\_

**Purpose of Training (a brief statement of what participants will learn) :**

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Please attach an agenda with topics and main speakers for the Advanced Training. This will be a brief summary of the training.

A Guide for Counties to Host Advanced Master gardener Training <https://www.uaex.uada.edu/yard-garden/master-gardeners/county-76/advanced-mg.aspx> will be followed by the Host County.

\_\_\_\_\_  
**Signature of Committee Chair or Contact Person**

\_\_\_\_\_  
**Signature of County Agent**

\_\_\_\_\_  
**Date Submitted**

Please complete and email (at least 90 days before planned event) to Master Gardener Advanced Training Coordinator, Julie Treat, [jtreat@uada.edu](mailto:jtreat@uada.edu).



## Application for Advanced Training using Zoom

**Part Two** (Submit at least 60 day before class)

**County:** \_\_\_\_\_ **Training Topic:** \_\_\_\_\_

**Date of Class:** \_\_\_\_\_ **Location of Training:** ZOOM

**Topic Outline with speakers – Please attach the final agenda.**

**BUDGET SECTION OF PART 2 APPLICATION:**

**Number of total participants for training:** \_\_\_\_\_

**Fixed Expenses**

Speakers Expense \_\_\_\_\_

Honorarium \_\_\_\_\_

Other: \_\_\_\_\_

**TOTAL FIXED EXPENSES** \$ \_\_\_\_\_

**Total Fixed Expense** \$ \_\_\_\_\_ / # persons \_\_\_\_\_ = \$ \_\_\_\_\_ **Fixed Expense per Person**

**Expense/Person**

	Exp/Person	X	Number =	Total
Copies, Materials, Postage	\$ _____	X	_____	\$ _____
Fee to County 76	\$ 5.00	X	_____	_____
Other: _____	\$ _____	X	_____	_____

**Expense/Person** \$ \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_

**PLUS**

**Fixed Expense/Person** \$ \_\_\_\_\_

**EQUALS**

**TRAINING FEE** \$ \_\_\_\_\_

**TRAINING FEE** \$ \_\_\_\_\_ X # PERSONS \_\_\_\_\_ = **BUDGET** \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature of County Agent**

\_\_\_\_\_  
**Date**

NOTE: Advanced Training should be equally available to all MG members in the State. The Advanced Training Class announcement will be sent out by the State Extension Office. Please complete and email to Master Gardener Advanced Training Coordinator, Julie Treat, [jtreat@uada.edu](mailto:jtreat@uada.edu).