**Arkansas Master Gardener Rookie of the Year Award**

Submission Deadline is January 15th via email to [C76RRR@gmail.com](mailto:C76RRR@gmail.com).

If handwritten, please write legibly.

MG Program Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MG Program Size: \_\_\_\_\_ active members (reported hours) and \_\_\_\_\_\_\_ total members on rolls

(NOTE: These data are available from your local program’s Online Hours Reporting Manager)

Name of MG Contact Submitting Nomination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MG Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Month and Year Nominee completed Master Gardener basic training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MG President Name: ­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President’s Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Date: (cannot be the nominee)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Extension Agent/Staff Chair Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agent’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Date: (cannot be the nominee)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Arkansas Master Gardener Rookie of the Year Award**

**Guidelines**: The Rookie (first year) Master Gardener award recognizes individuals who have provided outstanding volunteer service to the MG program, Extension Service and county. This award is open to Master Gardeners who have finished their MG basic training and completed their first-year membership certification requirements of 40 work hours and 20 education hours within 12 months after the basic training is completed.

The **nomination must not exceed 800 words**. (Note that required nomination title, subheadings (to break up lengthy text passages) and image captions are NOT part of the document word count.)

Please submit the following information:

1. Give a description of the nominee’s impact on the Master Gardener program, explaining the nominee’s outstanding service, leadership, and overall involvement/participation benefiting the MG program, Extension Service and the community. Identify the nominee’s participation in activities, sanctioned and non-sanctioned projects, committee work, total number of work hours and total number of education hours, etc. Place all the required data under the subhead **How [Name]’s service, leadership and involvement benefited the [Name] Master Gardeners, Extension Service and the community**. (45 points)
2. Explain how the nominee’s outstanding contributions have impacted the MG program, Extension Service and the county. Be sure to include how the nominee’s impact was measured and evaluated. Place all the required data under the subhead **[Name’s] measurable impacts our MG program, Extension Service and our community**. (45 points)

1. Submit 15 high-resolution action-oriented digital images in JPEG format embedded at the end of your nomination; some of the images should be close-ups of the Rookie interacting with individuals or small groups (not all group shots). Identify via captions who is in the image, the project name and site, and MG work being performed. Images should provide support, clarify and enhance the understanding of the nomination narrative. Digital images may include photographs, garden planning/layout sketches, newspaper clippings, etc. (10 points)

**Winning nominations** will be presented as a short video at the AR MG State Conference, then nomination material highlights may be made available on the publicly accessible AR MG website. Please have numerous additional images, including a head shot, available to enhance the video. **Please note that parent/guardian-signed UADA media release forms are required for minors; if these forms are not on file, blur their facial features.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Ensure all nomination forms are completed, edited, signed and dated before submitting.**

**All entries must be sent electronically with 2 attachments in one email; do not combine the application form and nomination form or it will be disqualified. (Also create a separate email for each award category.)**

1. The completed and physically signed application form with at least 3 qualified physical signatures (page 1, which may be submitted as a PDF or image). This application form is used by RRR to verify nomination authenticity. The application form is not sent to the judges.
2. The completed, clearly labeled ([year], [category], [nominee], [program name]) and [number of active and number of total members]) nomination form, including images with captions, as a Microsoft Word, Google Doc or Apple Pages attachment; do not send a PDF. **This nominationdocument is forwarded to the judges**.

RRR prefers all program nominations be submitted on the same day, to help RRR with electronic filing.

**Submit nominations electronically via email to the AR MG County 76 Recruiting, Retention and Recognition Project at** [**C76RRR@gmail.com**](mailto:C76RRR@gmail.com) **by January 15th.**

**For guidance in writing effective entries (based in large part on judges’ comments), see:**

1. 2025 Arkansas Master Gardener Awards Updates Overview.
2. Arkansas Master Gardener Awards Process and Deadlines.
3. Checklist for Writing an Effective Arkansas Master Gardener Nomination.