



Day to Day with Diabetes AIMS Reporting Cheat Sheet

Reporting time:

KEYNOTE: All time worked should be reported in AIMS, no matter if you are working with clients directly or not. If you are on the clock, it should be reported.

Where to report?

- Report under Family & Consumer Sciences, Goal 1, Objective #3 Diabetes Education.

Reporting Contacts:

- Zoom- Report contacts under “Web-based Instruction/Education” educational method and fill in the associated demographic information. This would be the Monday Meeting lessons. The agent that teaches the lesson will count all contacts who participated in the Zoom meeting and/or Facebook live.
 - Facebook Live Reporting: If you know who is watching the meeting while live and have their demographic information then you can report them as a direct contact with your Zoom report under Web Based Instruction. After the live has ended, “seen by/views”, likes, and comments on Facebook live video would need to be reported as a Facebook group posts (*please see the last bullet in this section for more information*)
- Phone- Report contacts under “Phone” and no demographic information is required.
- Email- Report contacts under “Email” and no demographic information is required.
- In-Person- Report contacts under “One-on-One Consultation” educational method and fill in the associated demographic information.
- Facebook Group Posts: All Facebook group posts will be reported on the “Facebook” row under Social Media and Website.
 - Direct Contacts include “likes”, “reactions”, and comments made on each post.
 - Indirect Contacts include your total “reach” or “seen/ views” (individuals or groups) contacts.
 - Total number of times the method is used refers to the number of unique posts you created for that reporting period.

77 Indirect Contacts

9 Direct Contacts

Many people think that the names sweet potato and yams are the same, however they are not the same. Yams look similar to a sweet potato, yet they are different in that they grow underground from a vine, often yams look more cylindrical with thick skin, have toes sprouting from them and can get as large as 7 feet long and 150 pounds! Sweet potatoes grow on trailing vines that quickly cover the soil and root at the nodes. Sweet potatoes have a thin skin. Now that you know the d... [See More](#)



UNIT 3 • FALL 2020 TASTY RECIPES
Fall 2020 Tasty Recipes

[See Unit](#)



Note about Demographics:

Demographic information previously collected when the participant provided their information via Qualtrics, a Zoom poll, or when joining the Facebook Group, can be used **as long as the information was provided by the client**. Visual discernment will no longer be an allowed method of collection starting January 1, 2021.

Indicators:

Diabetes education indicators can be found at FACS, Goal 1, Objective #3. The following indicators were used on the Day to Day with Diabetes survey 1, 1a, 2, 2a, 3, 3a, 3b, 4, 4a, 11, 11a, 12, 12a, 13, 13a. On the Day to Day with Diabetes survey, these indicators are reflected on questions 1 & 2 (pictured below).

As a result of completing this program, did you increase knowledge/skills related to food, nutrition, and/or healthy food choices?

Yes

No

As a result of participating in Day to Day with Diabetes, have you or do you intend on doing the following?

	Yes	No
1. Adopt one or more healthy food/nutrition practice(s).	<input type="radio"/>	<input type="radio"/>
2. Improve food preparation skills.	<input type="radio"/>	<input type="radio"/>
3. Prepare more healthy meals at home.	<input type="radio"/>	<input type="radio"/>
4. Make one or more positive dietary change.	<input type="radio"/>	<input type="radio"/>
5. Use food/nutrition labels to make food choices.	<input type="radio"/>	<input type="radio"/>
6. Use the Diabetes Plate tool to plan balanced meals.	<input type="radio"/>	<input type="radio"/>
7. Increased physical activity.	<input type="radio"/>	<input type="radio"/>

If you have questions about Day to Day with Diabetes, contact Pamela Luker at pluker@uaex.edu or Rachel Chaney at rchaney@uaex.edu

If you have questions about AIMS reporting, contact Diane Mashburn at dmashburn@uaex.edu.