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| **PEER REVIEW OF GROUP FINANCIAL RECORDS: REPORT** | | | | | | | | | | | | | | | | | | | | | |  |
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| Master Gardener  4-H | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Group budget and any addendums | | | | | | | | |  | | | Canceled checks and deposit slips | | | | | | | | |  |
|  | Treasurer’s ledger reports | | | | | | | | |  | | | Receipts for all income | | | | | | | | |  |
|  | Bank Statements | | | | | | | | |  | | | Bills for all expenses | | | | | | | | |  |
|  | Year-end financial report | | | | | | | | |  | | | Inventory Records | | | | | | | | |  |
|  | Group Cash Handling Procedures | | | | | | | | |  | | |  | | | | | | | | |  |
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| **The Review Committee found the following conditions:** | | | | | | | | | | | | | | | | | | | | | |  |
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| **The Review Committee makes the following recommendations:** | | | | | | | | | | | | | | | | | | | | | |  |
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| This certifies that the Review Committee has reviewed the record keeping and financial balances and finds them: | | | | | | | | | | | | | | | | | | | | | |  |
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|  | in order; | | | | | | |  | | | | | |  | | | | | | | |  |
|  | in order upon implementation of recommendation; | | | | | | | | | | | | | | | | | | | | |  |
|  | Requiring further review and action. | | | | | | | | | | | | | | | | | | | | |  |
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