



Arkansas Extension Homemakers Council/Club
Financial Review of
Club or Council Report

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EHC001.2

County _____ July 1 through June 30 _____

Council/Club Name _____

- | | |
|---|--|
| ☐ Group budget and any addendums | ☐ Canceled checks and deposit slips |
| ☐ Treasurer's ledger reports | ☐ Receipts for all income |
| ☐ Bank Statements | ☐ Bills for all expenses |
| ☐ Year-end Financial Report | ☐ Inventory Records |
| ☐ Group Cash Handling Procedures | |

The Review Committee found the following conditions:

The Review Committee makes the following recommendations:

This certifies that the Review Committee has reviewed the recordkeeping and financial balances and finds them:

- ☐ In order;
☐ In order upon implementation of recommendation;
☐ Requiring further review and action.

Signatures of Review Committee

Printed Name

Address

City

Signatures of Review Committee

Printed Name

Address

City



Arkansas Extension Homemakers Council/Club
Peer Review of
Group Financial Records

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County _____ July 1 through June 30 _____

Council/Club Name _____

Checking Account Number _____

Bank Name _____

Bank Address _____

IRS EIN # _____ Audit Date _____

Persons Authorized to Sign on Checking Account:

Name _____ Address _____

Name _____ Address _____

Bank Records Are in the Possession of:

Name _____ Address _____

Note: Attach copy of the year-end bank or report statement. Send pages 1 & 2 to:

AEHC Admin
2301 S. University Ave.
Little Rock, AR 72204