

Open an internet browser. We recommend using Google Chrome as your browser as it is the most compatible with the online course. Go to <u>http://courses.uaex.edu/</u>



To create an account, click on Create new account.

Under the heading *Choose your username and password*:

- 1. Enter a username in the box next to Username*
- 2. Enter a password in the box next to Password*. The password must be at least six characters in length and contain at least one lower case letter.

Under the heading *More details*:

- 1. Enter a valid e-mail address. Each courses account should be associated with a unique e-mail address to reflect individual course progress.
- 2. Confirm the e-mail address in the next box.
- 3. Enter First Name
- 4. Enter Last Name
- 5. City/Town and Country fields are optional.

Under the heading Additional fields, enter the county or organization where you live or work.

Next to Security question, you will see CAPTCHA text, please enter the exact text you see in the box next to "Enter the words above".

Once you have entered all of the required information, click on Create my new account.



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You will then be directed to this screen:

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| | An email should have been sent to your address at gbskinner39@gmail.com | |
| | It contains easy instructions to complete your registration. | |
| | If you continue to have difficulty, contact the sile administrator. | |
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The system will send a confirmation e-mail to the e-mail address you provided. If you do not receive your confirmation e-mail within 24 hours, please be sure to check the Spam, junk or clutter folder in your e-mail account. It is possible that the filter on the e-mail account does not recognize the sending address. Also, please be sure you entered your e-mail correctly. If you do not find your confirmation e-mail, please call (50) 671-2086 or e-mail courses@uaex.edu for technical support.





To confirm your new account, please go to this web address:

http://courses.uaex.edu/login/confirm.php?data=6Ftl4zaCAnO6l8N/gskinner

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Courses.uaex.edu Site Admin

The e-mail will look like the image above. Please click on the link provided to confirm your account.

After you have confirmed your account, you will be logged into the website and can locate the *"How to Talk to Your Doctor Facilitator Training"* course under the *Health and Living* course category. Or you can perform a search by clicking in the box next to Search Courses and type in "How to Talk to Your Doctor" and click Search.

When the course has been located, click on the course title on the left of the screen.

| Cooperative Exten | nsion Service | Gretchen Skinner 🔍 * |
|---|---------------|--|
| Home > Courses > Health and Living | | |
| Course categories: Health and Living | - | |
| How To Talk To Your Doctor Facilitator Training | Geniul Cours | Course Tifls: How To Talk To Your Doctor Facilitator Training Instructor: Lisa Washburn Description: This course features a 'train the trainer' video for those who will facilitate the How To Talk To Your Doctor assession. The course describes how to work with limited literacy audiences, reviews session components, and models how to conduct the session. Target audience: county agents, volunteers, healthcare providers At least three learning objectives: 0 1. Participents will increase knowledge of the How To Talk To Your Doctor session format and materia 0 2. Participents will increase knowledge of techniques for working with low literacy audiences. 0 3. Participents will increase confidence in ability to deliver the How To Talk To Your Doctor session. |
| | You are | logged in as Gretchen Skinner (Log out) Home Hosted by: Romote Learner |

The University of Arkansas, United States Department of Agriculture and County Governments Cooperating. The Arkansas Cooperative Extension Service offers its programs to all eligible persons regardless of race, color, sex, gender identity, sexual orientation, national origin, religion, age, disability, marital or veteran status, genetic information, or any other legally protected status, and is an Affirmative Action/Equal Opportunity Employer.



After you click the title of the course in which you want to enroll, you will be prompted to confirm your enrollment at the bottom of the course description by clicking on *Enroll Me.*

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| Administration | Enrollment options | | | | | |
| Levroll me in this course | How To Taik To Your Doctor Pacifikator Training | Ŀ | Course Title : How To Talk To Your Dootor Facilitator Training Instructor: Lisa Washburn Doscription: This occurse features a "train the trainor" video for these who will facilitate the few To Talk To Your Dootor season. The course descriptes how to work with limited laterates addresses reviews essain comparents, init module how To Talk To Your Dootor addresses in the season of the season of the features of the features of the features of the features of the season. Target advances only angets, videnteeses, handlower provides At least three coursing objectives: a 1. Participants will increase knowledge of the/hvigues for working with low literace values. a 3. Participants will increase confidence in ability to deliver the <i>How To Talk To Your Dootor</i> assessor. | | | |
| | ✓ Self enrollment (Student) Erroll me | nquirod. | | | | |
| You are logged in as Greddion Skinner (Log out) பாராலாசா | | | | | | |

Once enrollment has been confirmed, you will enter the course and can begin completing the requirements to successfully earn credit for the course. Please be sure to read the Introduction text. This will contain all course requirements and contact information for the course.