



**INDIVIDUAL PRESENTATION CONTEST**  
**SCORE SHEET**

1. Introduction (10 points) \_\_\_\_\_
  - a. Did the introduction create interest in the subject?
  - b. Was the introduction short and to the point?
  
2. Organization (25 points) \_\_\_\_\_
  - a. Was only one main idea demonstrated?
  - b. Did the discussion relate directly to each step as it was shown?
  - c. Was each step shown just as it should be done in an actual situation, or was an explanation given for discrepancies?
  - d. Could the audience see each step?
  - e. Were materials and equipment carefully selected, neatly arranged and well-organized?
  - f. Were charts and posters used if and when needed?
  - g. Were the key points for each step stressed?
  
3. Content and Accuracy (25 points) \_\_\_\_\_
  - a. Were facts and information presented accurately?
  - b. Was enough information presented about the subject?
  - c. Were approved practices used?
  - d. Was credit given to the sources of information if was appropriate?
  - e. Was the content appropriately related to the horse industry?
  
4. Stage presence (10 points) \_\_\_\_\_
  - a. Were there demonstrators neat and appropriately dressed for the subject of demonstration?
  - b. Did the demonstrators speak directly to and look at the audience?
  - c. Was the demonstration too fast or too slow?

5. Delivery (15 points) \_\_\_\_\_
- a. Did the demonstrators appear to enjoy giving the demonstration?
  - b. Did the demonstrators have good voice control?
  - c. Were all words pronounced correctly?
  - d. If notes were used, was it done without distracting from the speech?
  - e. Did the demonstrators seem to choose words at the times they were spoken instead of memorizing the demonstration?

6. Effect on Audience (5 points) \_\_\_\_\_
- a. Did the audience show an interest in the demonstration?
  - b. Could the audience go home and use the idea?

7. Summary (10 points) \_\_\_\_\_
- a. Was the summary short and interesting?
  - b. Were the key points briefly reviewed?
  - c. Did the summary properly wrap up the demonstration?
  - d. Could demonstrators handle questions easily?

**SUBTOTAL** \_\_\_\_\_  
(3 points subtracted for each minute or fraction of a minute  
over or under the time limits)

**TOTAL** \_\_\_\_\_

❖ NOTE: Demonstrations should be 9 – 12 minutes in length.

University of Arkansas, United States Department of Agriculture and County Governments Cooperating

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