

Cooperative Extension Service Special Event Application Information

Name of event:

Group sponsoring event:  4-H  Master Gardeners  Other:

Is this event in the city limits?  Yes  No

Event Location/Address:

City:

State:

Zip Code:

Estimated number of vendors:

Event starting date:

Event ending date:

Staff Chair Name:

Phone number:

(   )

Mailing Address:

If you have questions or need additional information, please contact the Director of Financial Services at (501) 671-2045.

This form is to be completed by the Staff Chair and emailed to [jlsmith@uaex.edu](mailto:jlsmith@uaex.edu) at least 15 business days in advance of the event.