## Arkansas Unpaved Roads Program

Non-Point Source Pollution Stakeholder Meeting

**September 19, 2019** 

Arkansas Department of Agriculture Steve Stake, Program Coordinator NPS Management Program



## What is the Unpaved Roads Program

- Created by Act 898 of the 90th General Assembly to create a better unpaved county road system with a reduced negative environmental impact on priority water resources in Arkansas
- Focuses on best management practices (BMPs) that reduce the impact of sediment and road runoff to streams, rivers, and drinking water supplies while reducing long term unpaved county road maintenance costs

### Who is Eligible for Funding

- The Program is designed to fund work on public unbound (no asphalt, concrete, etc.) roads
- Counties are the primary applicants for funding
- The entity that owns and maintains the road is the entity eligible to apply for Program funding

# What Types of Projects are Eligible

 Only projects that provide some form of environmental benefit, typically by reducing sediment and concentrated drainage to waterways, will be considered for funding.



# What types of Projects are Ineligible

- Roadways that have bound surfaces including oil, asphalt, concrete, or any mixture of sealed aggregate.
- Roadways that are not negatively impacting a priority body of water.
- Public roads that are open to the public for less than eight (8) consecutive weeks.
- Any and all private roads.

\*Applicants are not eligible for an Unpaved Roads Grant if the county has an Unpaved Roads Grant currently open. Once the grant has been closed out, applicants are eligible to apply.

# Priority Water Bodies In Order of Program Priority

- A water body containing an aquatic species listed as threatened, endangered or a candidate species by the federal Government and a priority for ANRC or has been determined to be impaired as a result of turbidity or sediment
- A water body used as a drinking source for people
- A water body used as an interstate waterway
- A water body the Arkansas Game and Fish Commission had determined contains a species of greatest conservation need
- A water body important to agricultural or pasture land use
- A water body important to forestry land use

# **Environmentally Sensitive Maintenance**

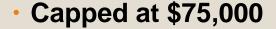
- An Environmentally Sensitive Maintenance (ESM) certified person must be in charge of work plan development and project implementation for the applying county
- Training to become ESM certified is provided through a one day course which is no cost to potential grant applicants
- Recommended for all persons representing the county such as county judges, road crew, and administrative personnel
- ESM training certification is good for 5 years
- ESM practices are discussed in detail during the workshop

### **Project Expenses**

Applicant may apply for the full or partial cost of equipment, material

or labor

 Material expenses include but not limited to pipe, stone, fill, aggregate fabric, etc.



 All funded project must provide at least a 50% match (in-kind, cash, etc.) to include but not limited to labor, equipment, materials and services

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 Project can be more or less than \$75,000 but if more, there should be proof that the project will be funded

# Pre-Application Site Visit

- Applicants are encouraged to conduct preapplication site visit with staff before submitting application on any project over \$25,000
- This ensures that the plan is in best interest for both parties
- Allows program staff to provide input early before much time has been invested in developing workplan
- Allows early discussions on potential issues such as permitting, landowner issues and funding availability

### **Grant Application**

- Approved grant application must include cost breakdown for grant funds and matching funds
- Application must include workplan with a drawing (either hand drawn or digitally draw) of proposed project site
- The workplan is a plan view of the road with all planned features such as pipes, aggregate, underdrain, surface features, etc.
- A map identifying where the project is located with a clear delineation of the named water body that will be impacted by the project must included
- Applications deemed complete and acceptable will be submitted to the review committee for prioritization
- The Committee will review and prioritize applications based on established written criteria and make funding recommendations

### **Final Inspection**

 Upon project completion, a final inspection with grant recipient must be conducted to ensure all aspects of the project has been completed



#### Arkansas Unpaved Roads Grant Application

Title

County Road Name/Location Nearest Town/Community Affected Stream/Tributary Grant Requested Amount Provided by County Total Project Cost Contact Information Please provide the information below with persons who are knowledgeable about the application. County Judge Mailing Address City Zip Phone Number E-mail ESM Certified Person Title Certification Date Mailing Address City Zip Phone Number E-mail Contact Person (application prepared by)

Phone

#### Arkansas Unpaved Roads Grant Application

Continued from Page 1								
Mailing Address								
City	Zip							
E-Mail								
State Senator	District #							
State Representative	District #							
Should this application be selected for funding	, please provide the following:							
Local Newspaper								
Phone Number:								
E-mail:								
Desiret Description								

#### Project Description

What is the project for which you are applying? (briefly describe)

> What is the covered water body that this project will benefit? (attach a map)

Who was involved in the development of this proposal? What funding and other resources will be used to maintain and operate the project in the future?

Identify the proposed work elements. Ditches Improved

Ditch Outlets Added

(check all that apply)

Off Right-of-Way Improvements

Road Banks Improved
Road Base Improved
Road Surface Stabilized
Stream Crossing Improved
Storm Water Improvements
Vegetative Management

Other

#### Additional Documentation

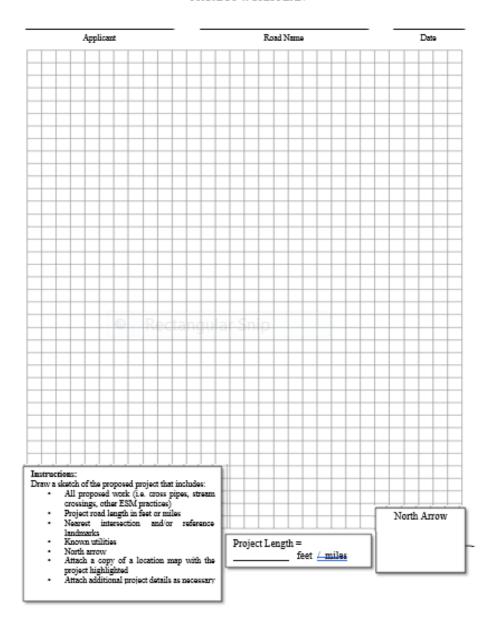
- Complete Attachment A "Project Work Plan" including a sketch of proposed project. Attach a location map with the project highlighted.
- 2. Complete Attachment B1 and B2 "Project Cost Estimate" summarizing all costs.

With my signature below, I do hereby certify that I have read, understand and support the above application for grant funds through the Arkansas Unpaved Grant Program. I further certify that I have read, understand and agree to abide by the rules and regulations governing the grant program.

Judge Printed Name

Judge Signature

#### ARKANSAS UNPAVED ROADS PROGRAM PROJECT WORK PLAN



## ARKANSAS UNPAVED ROADS PROGRAM DETAILED ESTIMATED PROJECT EXPENDITURES

#### GRANT REQUESTED FUNDS

M aterials				Equipment				Labor				
Туре	Unit Cost	Qty	Cost \$	Type	Hours	Rate	Cost \$	Туре	Rate/Hg	Hours	Cost S	
								-				
Total Material	ls §			Total <u>Equipment \$</u>		Total <u>Labor \$</u>						
Total Grant Requested: S												
<u> </u>		_										
Applicant				County			Koad.	Name			Date	

## ARKANSAS UNPAVED ROADS PROGRAM DETAILED ESTIMATED PROJECT EXPENDITURES

#### IN KIND FUNDS

M aterials			Equipment				Labor							
Туре	Unit Cost	Qty	Cost \$		Туре	Hours	Rate	Cost \$	Туре	Rate/Hr	Hours	Cost \$		
Total Materials S			Total <u>Equipment 3</u>			Total <u>Labor</u>								
			Total	Grant R	equested: (	5								
Applicant		_	-	County	County Road					nd Name Date				

#### Certification Letter

Datc
Arkansas Unpaved Roads Grant Program c/o Arkansas Natural Resources Commission 101 East Capitol, Suite 350 Little Rock, AR 72201
Dear Members of the Arkansas Natural Resources Commission:
On behalf of the county of I am writing to request your assistance in securing
state matching grant under the Arkansas Unpaved Roads Grant Program. Proceeds from the \$ grant if awarded, will be used for the following project, as outlined in the enclosed application:
The citizens of have furnished proof that they have raised \$
through local cash and/or in-kind donations as their matching share on the project and the Quorum Court of  agrees to provide the remainder funds necessary to complete the state matching requirements.  bave read the application fully and have determined that the county of is eligible to apply for and receive funds under this program.
I designate myself, County Judge of as the person ultimately responsible for the administration of the state grant, if awarded. Project funds from all sources will be expended through a fundamental countries.
established on the books of the county of, and all project expenditures with invoice
and cancelled checks attached, in addition to copies of all application materials, will remain on file in the Count
Judge's office for three years or until audited (whichever is later), to assure that funds were used for the purpose for which they were made available.
If additional information is needed concerning this project, please feel free to contact me or the project's primary
contact person (name) at (phone number)
Thank you for your consideration.
Sincerely,
County Judge
County Phone Number

#### RESOLUTION PASSED BY QUORUM COURT

RESOLUTION #	

Be it resolved	by the Quorum Court of		State of Ar	kansas	a resolu	tion enti	tled:
	A						
	County to apply for a grant of 0	behalf of the cou	inty.				
Whereas, the	Quorum	Court has dete	rmined that	the co	unty mee	ts eligib	ility
requirements ne	ecessary to apply for a grant under the Ar	rkansas Unpave	d Roads Gran	t Progra	ams; and		
Whereas, the	County	has presented	l plans to	(desc	cription	of pro	ject)
	-¢i				<del>;and</del>		
	ofrecognizes t			urs its in	nportance	, and sup	ports
the	County in its efforts to proceed wi	ith the same; an	d				
	County						
\$	through community cash an	d/or in-kind dor	ations to be a	applied t	to the pro	ject as a	local
match (if applic	table); Tangular Snip						
Iherefore, be i	it resolved that the Quorum Court of		her	eby app	propriates	the sur	n of
Sapplicable);	to complete the local match	money require	ment for the	project	t describ	ed hereir	(if
Be it further res	olved, that the County Judge of	is	hereby autho	orized to	submit a	n applica	ition
of formal reque	est to the Arkansas Rural Department Co	ommission for p	urpose of sec	uring st	tate grant	funds in	the
amount of S	to aid and assist the			Comm	unity in (	executing	the:
proposed project described herein and that the County Judge or Recorder/Treasurer of is further authorized to administer the grand funds for the same project.							
THE RESOLU	TION ADOPTED IN REGULAR SE	SSION	DATE				
APPROVED:	Signature of County Judge						
	Typed name of County Judge		_				
ATTEST	Signature of City of County Clerk						

# **Questions?**

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