**4-H Agent Association Meeting-March 16th**

* Called to order at 3:30 pm
* Sara Beth Johnson made motion to approve minutes
* Seconded by Jessica Street
* Motion Passed
* Shannon Caldwell gave financial report:
  + Total Income: $16,545.65
  + Total Expense: $13,237.14
  + Net: $3308.51
  + Arvest: $840.33 CESFCU: $16,955.75
  + Proposed Budget
    - Debit Card for Association for puchases such as O’Rama drinks & food, Regional guests, plaques
    - $60.00 Arvest Fee for Square App
* Sara Beth Johnson made motion to approve conditional budget
* Seconded by Valerie Turner
* Motion Passed
* Welcomed New Members
* First Time Scholarship Application for National Conference available for one member ($700.00)
  + Scholarship covers registration, transportation, and meals
  + Reimbursements for expenses will be submitted to Sara Beth
* Thank Shannon Caldwell for 4 years of service as NAE4-H Treasurer
* Cheryl Newberry- Regional Director presented on ‘What is NAE-4HA’
  + Cheryl encouraged members to become actively involved at the National Level & explained you could serve on committees without attending the National Conference
  + New for 2016- Life Member Committee Chair (voting position)
  + New Program Committee Task Forces: Ag Literacy & STEM
  + 2016 NAE4-H National Conference
    - October 9-13 at Mardis Gras World in New Orleans
    - Early Bird Registration is June 1-July 15 ($425)
* Diane Mashburn- Presented JCEP Report
  + JCEP Report will be posted on Facebook
  + Officer Handbook includes deadlines, meetings, & event benefits from NAE-4H
  + JCEP Membership is open to all members
  + Historical Project: if you have any information on how the association was started or any original pictures please send them to Diane Mashburn
* Amy presented on Agent Specialist Leader of the Year Award
  + Max amount of words was increased from 150 to 500
  + Send part 3 of the application to member service committee
  + June 1st Deadline
* Sara Beth Johnson presented the Professional Development Committee Meeting Minutes
  + Suggest having quarterly zoom sessions for meetings
  + Excel retreat for association members- possibly in November at 4-H Center
  + Suggest having an association presence at new hire training explaining ‘who we are’
* Rene Myers presented the Research & Development Committee Meeting Minutes
  + Suggest sharing National meeting material on OneDrive
  + Suggest splitting committee into 2 groups
* Lauren Hannon presented the Marketing & Outreach Meeting Minutes
  + Fundraising
    - Pizza and drinks at State O’Rama
    - Statewide T-Shirt Sale
* Erica Williams presented the Member Services Meeting Minutes
  + Our association can send 2 member to the ASA Nationals, 3 members to DSA, and 3 Rookie of the Year- we need more applicants
  + Newsletter starts May 2
* Shae Wilson presented the State Relations Meeting Minutes
  + Focused on revising handbook
* Rene Myers suggests to split the Research & Program into two committees
  + Jessica Street made the motion
  + Seconded by Sara Beth Johnson
  + Motion Passed
* Anna Goff spoke about:
  + the importance of recruiting agents and volunteer leaders to judge Record Books
  + Consideration to Zoom advanced Record Book Interviewees due to extenuating circumstances- it was noted that several phone interviews were conducted this year and each participant was penalized 2 points
  + Please note UMR changes
  + Noah suggests DHS Child Maltreatment Check on Arkansas.4HOnline.com requirements should change to a one time certification instead of every 5 years
    - Richard Poling moves to accept these changes
    - Seconded by Sara Beth Johnson
* Erica Williams- presented awards
* Jessica Street presented new slate of officers
  + Valerie Turner made a motion to accept new slate of officers
    - Seconded by Creena Bosnick
    - Motion Passed
* Anna Goff made a motion to Adjourn
  + Seconded by Erika Williams
  + Motion Passed- 5:35 pm

Minutes recorded and submitted by Cynthia Rorie