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BLUE LETTER

February 2020

No. 3814



Spring in the Air

February is nearing an end, and many are happy, including me. Yucky month outside. However, this means spring is just around the corner, and the spring equinox (Latin aequi, meaning “equal,” and nox, meaning “night”) when day and night are equal lengths. That is March 19 this year.

And this brings up Project One and Workday software conversion. For us, we will launch Workday software to manage our payroll, leave, purchasing, human resources, etc., on July 1. I hope you will be ready as this is a major lift for the UA System.

At this point, our change manager notes that ALL employees should know WHY we are doing this. If you did not know we had a change manager for Project One and Workday, then if you actually read this column, you will know that and that the person is Dr. Karen Ballard. She is in the extension directory.

If you do not know WHY at this point, please review the materials that Dr. Ballard and others send and do not let it go to your clutter or junk email boxes. Also, you can go to <https://division.uaex.edu/project-one.aspx> to learn about the changes within the Division and <https://projectone.uasys.edu/> and to learn about the effort by the U of A System to consolidate our information platforms into one software system, called Workday®.

The ongoing testing and feedback phase that is nearing the end is to make sure all of us understand the “what” we are doing. What is changing and what these changes will look like, and what impact it will have beginning July 1. Again, please read the materials that our change managers are sending out so that you are prepared for the upcoming phase in May and June.



FROM THE DIRECTOR

And that phase is “how” we are going to implement Workday and “how” we will use it to do our work, whether travel, or purchases or leave or time sheets or paychecks and benefits etc. The “how” will be a pretty heavy lift too, and I encourage to be as ready as you can be to learn “how” when the training is offered starting in May. All of this part really kicks off for us at the annual Support Staff Conference at the 4-H Center April 30 – May 1, 2020. This will be a Division Conference, with CES and AES support staff in attendance, and this is a critical effort to introduce these staff to a working version of Workday software. This is where some of us will first see the Workday version designed for the Division and the UA System. After this, there will be a series of offerings, in-person and online, to train all of us in May and June prior to the July 1 launch. It is very important that all of us participate and be ready.

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Help Your Community Prepare for the Census

Did you know that information gathered during the 2020 Census impacts every community in Arkansas?

The 2020 Census is just a few weeks away, and Extension has tools to help educate the public. Starting in March, millions of people will receive communication in the mail explaining how to participate in the 2020 Census. Data gathered by the 2020 Census determines how over \$675 billion in federal funding is dispersed to states. Residents, businesses, local government officials, and real estate developers all use census data to make decisions that affect your community and quality of life - whether it's building a new school or hospital or repairing highways. That's why your community benefits the most when every person is counted. Read more about the importance of the 2020 Census [here](#).

Extension Toolkit for Agents

To prepare communities for the upcoming 2020 Census, the Community, Professional and Economic Development Unit (CPED) has developed a toolkit of resources to help county agents and other extension professionals educate their communities about the 2020 Census.

The toolkit contains information about the 2020 Census

timeline and process, ways the public will participate/report, and [advice on avoiding frauds and scams](#).

The toolkit contains the following items:

- 2020 Census Toolkit Table of Contents
- 2020 Census Information & Existing Programs
- Newsletter Resources (blurbs and graphics)
- Train-the Trainer Packet
- 2020 Census Display Board
- 2020 Census Educational Slide
- 2020 Census AIMS & Survey

If you did not receive an e-mail to accept the 2020 Census Toolkit Box folder and would like to access it, contact Emily Smith at elsmith@uaex.edu or 501-671-2138.

The CPED unit also offers agents resources such as:

- [Recorded webinar for agents about the 2020 Census](#)
- [CPED Census website](#)
- Social media posts at <https://www.facebook.com/UACommunityDevelopment/>
- Blog posts at <https://www.uaex.edu/business-communities/ced-blog/>
- Use the hashtag #2020CensusCPEDImpact and #getoutthecount



2020 CENSUS

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UofA

**DIVISION OF AGRICULTURE
RESEARCH & EXTENSION**

University of Arkansas System

**United States®
Census
2020**

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& Economic Development**
Strengthening Arkansas Communities

CDE Contest in Hope



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Hempstead County 4-H hosted its first Career Development Event (CDE) contest on Jan. 31 in Hope, bringing together more than 800 4-H and FFA youth participants, teachers and coaches from Arkansas and East Texas.

The contest encompassed 14 CDEs including ag mechanics, agronomy, dairy products, electricity, farm business management, floriculture, forestry, land, livestock, horse, nursery landscape, poultry and vet science.

The Hempstead County Extension office would like to thank the following for volunteering at the contest: Hempstead County Rowdy Young Riders 4-H Club, Spring Hill FFA, Hempstead County 4-H Shooting Sports Club, Southern Arkansas University Collegiate FFA, Hempstead County Buckles and Banners 4-H Club, University of Arkansas Southwest Research and Extension Center, Blevins FFA,

Natural Resources Conservation Service, Hope FFA, Hempstead County Spring Hill 4-H Club, Lafayette County 4-H, Hempstead County Master Gardeners, Genoa Central FFA, Farm Bureau Women's Committee, and Farm Credit.

The Hempstead County Extension Office would also like to recognize volunteers including Hempstead County elected officials, Hope Fair Park and Jesse Duckett. The contest would not have been as successful if it weren't for them.

Through the Hempstead County CDE Contest, the youth learned the value of competition, hard-work, achievement and personal growth. With plans for next year's CDE contest already occurring, Hempstead County hopes to have more than 1,000 youth participants. ■

Sevier County 4-Hers are Richer Thanks to Diamond Bank

Sevier County 4-Hers visited Diamond Bank in De Queen on Jan. 14 to learn about banking.

Diamond Bank employee Bri Kimmel taught the youth how to open a checking account and get a loan. Youth were surprised to learn that two keys are needed to open a safety deposit box. Each child received a goodie bag and a crisp \$2 bill. Sevier County 4-Hers are fortunate to have such a supportive community. ■



Bri Kimmel, Diamond Bank employee, helps Sevier County 4-Hers understand banking principles.

Spring in the Air

(Continued from Page 1)

This conversion to one system for our business operations has been something that many of us have wanted for many years, now it is here, and it will be a VERY GOOD thing, 21st century tech that will make us faster, better and with much less paper. But all conversions take effort, and this one will be no different,

so like we do everything else – let's put in the effort and be the best ones in the UA System for using this new program. I am excited!

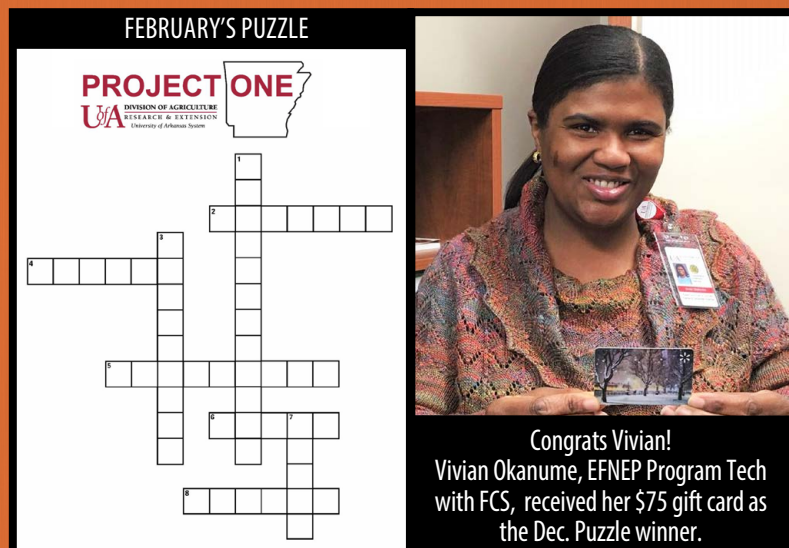
HAVE A GREAT END OF FEBRUARY, BEGINNING OF MARCH...■

Get Workday Ready: Learn the Lingo

Have you played the Solve the Workday Puzzle? If not, consider this. The puzzle clues provide brief descriptions of key Workday training information, functions and processes. Why wait and learn the lingo all at one time? Play the monthly puzzle and be ahead of the game. Who knows, you may be the next winner of the \$75 gift card.

Employees who submit all correct answers to the puzzle clues through the link in the newsletter will be entered into a drawing for the monthly \$75 gift card. What do you have to lose?

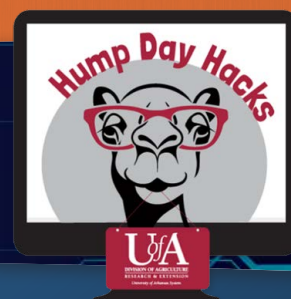
All players win a new vocabulary that will support your understanding of and transition to Workday. Play to Win!



Congrats Vivian!
Vivian Okanume, EFNEP Program Tech
with FCS, received her \$75 gift card as
the Dec. Puzzle winner.



Tech Corner



Be Ready for Workday Training with Proper Zoom Equipment

ZOOM EQUIPMENT RECOMMENDATIONS (Amazon Business prices as of January 2020):

Headset/Microphones:

- Logitech USB Headset H390 with Noise Cancelling Mic - \$22.11
- Sennheiser SC 660 USB ML (504553) - Double-Sided Business Headset | with HD Sound, Ultra Noise-Cancelling Microphone, & USB Connector (Black) - \$145.75

- Jabra 2400 II USB DUO CC Wired Headset for Softphone with Noise Cancelling Microphone, Optimized for Unified Communication - \$135.00

External Webcam:

- Logitech C930e 1080P HD Video Webcam - 90-Degree Extended View, Microsoft Lync 2013 and Skype Certified - \$71.87 ■



UPCOMING TECH TUESDAY WEBINARS

GET WORKDAY READY WITH UPCOMING TECH TUESDAY WEBINARS

Tuesday, March 10: Computer Efficiency (Lori Canada)

Tuesday, April 14: Excel – Basics

Second Tuesday of every month, starting at 9 a.m.

Did you miss Workday Ready topics on New for You in 2020! (MFA & Microsoft A3 Licensing) and Zoom Ready (Zoom Chats, SSO, Equipment, Group Messaging and Projects), visit <https://uaex.edu/techtuesdays> to view recordings.

Constant Contact

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Extension is now an official partner with Constant Contact, our e-newsletter software vendor.

What does this mean for Extension users?

If you've used Constant Contact to create e-newsletters using the primary (IT) Extension account, you can now have your own login and password for your county or program area.

What are the benefits?

Better security, no shared login (Extension-wide), and less content to wade through to find your information.

What are the drawbacks?

Archived enews stats and analytics will not be accessible to most users. However, IT can gather analytics (open rates, clickthrough rates, etc.) for any account. Going forward, you will have data on future e-newsletters.

What is the onboarding process?

Constant Contact will create a specific URL for Extension employees to click and request an account.

You will set up your county or program area's login and password (not a PERSONAL password. Each sub-account is shared county or program area-wide). Someone from Constant Contact will then be in touch within a few days to set up a time to migrate your content and step you through the training process. IT will work with leadership at Constant Contact to migrate your newsletter lists into your account.



What is the timeline?

We hope to be live with the new system sometime in March. Check out the employee website main page and click the link for more information. ■



Sure as Shooting:

GREENE COUNTY YOUTH MAKE HISTORY

Greene County 4-H congratulates the Greene County Hotshots for placing first at the Arkansas 4-H Shooting Sports BB State Championship and qualifying for the National BB Competition. The team also placed first at the Daisy State BB Competition and will represent Arkansas at the Daisy National BB Gun Championship. This is the first time in state history that the same team has won both competitions. ■



Greene County 4-Her's that competed at the Arkansas 4-H State BB Championship
Left to Right- Austin W, Hudson T, Jarrid M, Jessie R, Ethan H, Joseph H, Reesie T, Ian F, Ellisa V, Ayden P, Britni M, Chace M, and Michael H.



Greene County 4-Her's that competed at the Daisy State BB Competition
Pictured left to right-Jessie R, Jarrid M, Hudson T, Joseph H, Ellisa V, Reesie T, Ian F, Micheal H, Chace M, Ayden P, Britni M, Austin W, Fisher T

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Arkansas Outdoor School

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Summer Day Camp

www.uaex.edu/daycamp

Swimming • Canoeing • Archery • Rock Climbing • Arts & Crafts • Hiking

For Campers 7-15 Years Old • June 1st-July 31st

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For more info contact Mike Simmons: (501) 821-6884 or daycamp@uaex.edu or go to www.uaex.edu/daycamp

Hot Spring County 4-H Learn Vet Tech Skills

Hot Spring County 4-H members had the opportunity on Jan. 11 to assist with over 50 spay and neuter surgeries at Providence Veterinary Care.

4-H members worked alongside Dr. Chris Nelson and his staff to learn veterinary protocols. This clinic was open to the public to have their dogs and cats spayed and neutered at a discounted rate.

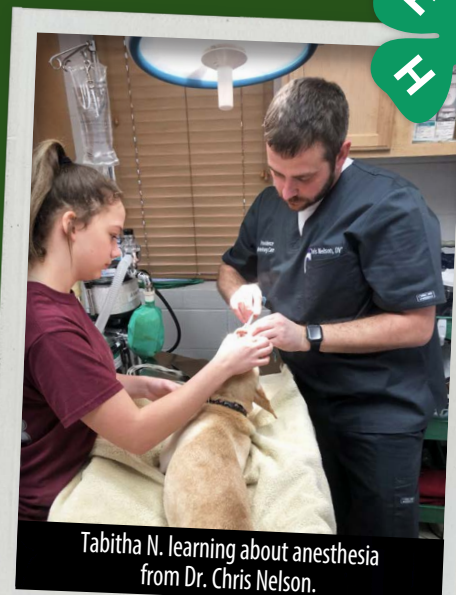
"It is important for the veterinary science students to get hands-on experience as well as understand the importance of serving the community," Nelson said.

4-Hers learned how to prepare pets for anesthesia, administer vaccines, draw blood, assist with surgery, monitor animals after surgery and to work with clients. One 4-Her said she learned more about the responsibilities of a veterinary assistant and that she "enjoys working with animals and having a part in helping them live a healthier life." Many youth would not have the unique opportunity to learn these skills without the clinic.

"4-H allows our kids to be involved in the agricultural process," Nelson said. "Without that kind of opportunity, most kids would never understand the importance of agriculture to our livelihood." ■



Courtney Ray, CVT, Jack B., and Savannah S. assist Emma K. with inserting an IV catheter.



Tabitha N. learning about anesthesia from Dr. Chris Nelson.



Tim Burcham Honored for his Service

Tim Burcham, director of the Northeast Rice Research and Extension Center, was recently honored by the Arkansas Agriculture Board for this service. Burcham received a plaque at the February Arkansas Agriculture Board meeting. He has served on the board since 2013. ■

Soybean Science Challenge Attends the Arkansas Soybean Association Meeting

The Soybean Science Challenge recently hosted an educational booth at the Arkansas Soybean Association meeting in January at the Grand Prairie Center in Stuttgart.

Soybean Science Challenge Coordinator Diedre Young handed out soybean promotional items, lesson plans, resource guides and educational brochures to more than 100 participants. Young encouraged attendees to tell teachers to use soybeans in classroom research by accessing the free resources available on Extension's "[soywhatsup](#)" website.

The Soybean Science Challenge is a farmer-funded, statewide, high school education program that seeks to increase student knowledge about the value of Arkansas soybeans to the Arkansas economy, to the labor force, and ultimately to feed and fuel the world.

The Soybean Science Challenge is a partnership between the Arkansas Soybean Promotion Board and the U of A System

Division of Agriculture Cooperative Extension Service.

For more information, contact Julie Robinson, jrobinson@uaex.edu or Diedre Young dyoung@uaex.edu. ■



SSC Coordinator Diedre Young at the Arkansas Soybean Association Meeting in Stuttgart.

Soybean Science Challenge Provides Seeds

The Soybean Science Challenge has kicked off its community garden promotion with 15 community gardens already signed up to grow vegetable-grade edamame soybeans. The soybeans were donated by Eagle Seeds of Weiner. Soybeans are easy to grow, are a complete protein and are a welcome addition to many food dishes.



To receive soybean seeds, the garden must be educational/school-related, 4-H-based or planted to serve food banks or other hunger-related projects in the area in which they are grown. Anyone whose garden fulfills at least one of these requirements can go to www.uaex.edu/soywhatsup and click on the 'grow your own protein' icon, which opens directly into the fillable PDF site. Complete the form and send to dyoung@uaex.edu.

The Soybean Science Challenge is a partnership between the Arkansas Soybean Promotion Board and the U of A System Division of Agriculture Cooperative Extension Service. For more information, contact Julie Robinson at jrobinson@uaex.edu or Diedre Young dyoung@uaex.edu. ■

U of A Animal Science Students Demonstrate Skills

A team of four Animal Science students competed in an Academic Quadrathlon that featured a hands-on lab practicum and written exam held at Berry College in Rome, Georgia, plus oral presentations and a quiz bowl in Chattanooga, Tennessee, on Jan. 25-26. The livestock judging team placed eighth overall in a field of 26 teams while competing in the National Western Stock Show held in Denver.

The U of A quadrathlon team, consisting of Nathan D., Laykyn R., Erin F. and Hailey H., finished first in the animal behavior section of the lab practicum; second in swine; third in beef cattle; and fifth in the oral presentation. The event featured 15 teams from universities across the southern United States. ■



Livestock judging team in Denver. L-R: Mesa K., Jeffrey M., Jacob M., Alex T., Carson H., Alexa W., Jessica C., and Dixie Miller



Nathan D., Laykyn R., Erin F. and Hailey H. of the U of A quadrathlon team.

Drew County Recognized

AT ARCOP GROWING HEALTHY COMMUNITIES MEETING

Congratulations to Drew County for being selected as an Emerging Growing Healthy Community. Members of the Drew County Health Coalition accepted the award on behalf of Drew County at the annual meeting of the Arkansas Department of Health "Hometown Health Improvement" and the Arkansas Coalition for Obesity Prevention "Growing Healthy Communities" on Jan. 27 at the University of Central Arkansas. Drew County was one of 28 communities recognized from among 94 applicants. Communities selected will receive incentives throughout the year, such as marketing/media packages, technical assistance and access to training and funding resources. ■



Grants and Contracts

PROJECT TITLE	AWARD AMOUNT	PI	GRANTING AGENCY
Arkansas Game and Fish Wildlife Conservation Education Grant - Clay County	4,202.04	Allison Howell	Arkansas Game & Fish Commission
Arkansas Game and Fish Wildlife Conservation Education Grant Program - Franklin County	4,000.00	Casey Jarding	Arkansas Game & Fish Commission
Beef Quality Assurance	5,031.69	Heidi Ward	Arkansas Beef Council
Effect Of Pure 7 As Litter Amendment On Volatilization In Broiler Production	10,000.00	Yi Liang	Affinity Chemical, LLC
TOTAL AWARDS FOR JANUARY 2020: \$23,233.73			

New Microsoft Office 365 A3 Licensing

What is MS Office 365 A3 licensing?

- Along with access to the multitude of Office apps, the A3 licensing allows you to install Office 365 (Word, Excel, Outlook, Powerpoint, etc...).
- A3 licensing is assigned to all full-time appointed employees.

What is the difference between Office 365 and Office 2016/2019?

- Office 365 is a subscription service, automatic updates to the latest versions, access to all the new features, and you can install on up to five PCs/MACs, five tablets, and five smartphones.
- Office 2016/2019 is sold as a one-time purchase, no major version upgrades available, and can be installed only on one computer (requiring multiple licenses for multiple devices).

Are instructions available for uninstalling and installing Office 365?

- Yes, visit our website for online or downloadable instructions: <https://employees.uaex.edu/office365>

Need assistance with uninstalling and/or installing Office?

- Contact the call center for help. <https://employees.uaex.edu/it> ■

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- EARN POINTS
- ENGAGE WITH OUR ONLINE COMMUNITY
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Registration: \$35
(FIRST 50 TO REGISTER WILL RECEIVE A \$5 DISCOUNT)
Dates: Feb 24 - April 19
livingwellchallenge.uaex.edu

Benefits of Participating:

- GET EXPERT HEALTHY LIVING ADVICE
- GET MOTIVATED TO IMPROVE YOUR HEALTH
- INCORPORATE HEALTHY LIVING TIPS
- TRY NEW RECIPE AND SNACK IDEAS
- PRACTICE NEW EXERCISES
- LEARN HOW TO SLEEP BETTER
- GET ACCESS TO OUR PRIVATE FACEBOOK GROUP
- ENGAGE WITH COMMUNITY OF SUPPORT (AND MAKE NEW FRIENDS!)

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Benefits Corner

HEART DISEASE: IT CAN HAPPEN AT ANY AGE

February is Heart Month, the perfect time to learn about risks for heart disease and how to help your heart.

Heart disease doesn't happen just to older adults. It is happening to younger adults more and more often. High rates of obesity and high blood pressure among younger people (ages 35-64) put them at risk for heart disease earlier in life. Half of Americans have at least one of the top three risk factors for heart disease: high blood pressure, high cholesterol and smoking.

Other conditions and behaviors that affect increase the risk for heart disease include obesity, diabetes, physical inactivity and unhealthy eating patterns.

The U of A Healthy Heart Program is available at no charge to eligible U of A members ages 18 and older. Members enrolled in the U of A Healthy Heart Program will receive periodic calls from a UMR Disease Management health coach to discuss ways to stay healthy. Call 866-575-2540 to enroll.

Reference:

<https://www.cdc.gov/features/heartmonth/index.html> ■



Personnel Changes



Welcome aboard:

Jessica Angel - County Extension Agent Family & Consumer Science, Cleburne County, Heber Springs
Sarah Spangler - County Extension Agent Agriculture/Water Quality, Washington County, Fayetteville
Mishanna Lanes - County Extension Agent Family & Consumer Science, Little Rock
Michael DiCicco Application Developer Office of Information Technology, Little Rock

Farewell to:

Cindy Golden Administrative Specialist, Facilities Management, Little Rock
Louise Williams Administrative Support Supervisor, Mississippi County, Osceola
Stephany Rogers County Extension Agent 4-H, Saline County, Benton
Josh Turner EFNEP Program Assistant, Pulaski County, Little Rock
Sheila Whiteley Administrative Specialist, Carroll County, Berryville
Micahla Burns EFNEP Program Assistant, St. Francis County, Forrest City
Saundra Harms Program Assistant EFNEP, Mississippi County, Osceola
Donna Rothberg Director of Human Resources, Little Rock
Meredith Lancaster Administrative Specialist, Washington County, Fayetteville
Jennifer Morrow 4-H Program Assistant, Howard County, Nashville
Ron Baker Rice Verification Coordinator, Crop, Soil & Environmental Science, Piggott
Ron Matlock County Extension Agent Staff Chair, Saline County, Benton
Susan Pickle County Extension Agent FCS, Benton County, Bentonville
Kristen Kiefer Administrative Support Supervisor, Community, Professional & Economic Development, Little Rock
Linda Bates County Extension Agent 4-H, Garland County, Hot Springs